

# APPLICATION for EMPLOYMENT

(Please Attach Current Resume)

Date: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Expected Salary: \_\_\_\_\_

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## PERSONAL INFORMATION:

(Please Type, or Print in Ink)

Full Name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Preferred Name: \_\_\_\_\_

Present Address:

\_\_\_\_\_

\_\_\_\_\_

Phone No.: (     ) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Referred by: \_\_\_\_\_

If hired, on what date can you start work? \_\_\_\_\_

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## REFERENCES:

(May Be Supplied Under Separate Cover)

Name/Occupation	Mailing Address	Phone Number	Years Known	Relationship

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## PROFESSIONAL LICENSE INFORMATION:

(If Applicable)

Are you licensed for the job you are applying for?

Yes \_\_\_\_\_ No \_\_\_\_\_

Name of License \_\_\_\_\_

Issuing State \_\_\_\_\_

License Number \_\_\_\_\_

Are you certified by a professional organization?

Yes \_\_\_\_\_ No \_\_\_\_\_

Name of certification \_\_\_\_\_

Issuing organization \_\_\_\_\_

Has your license/certification ever been revoked or suspended?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, state reason(s), date of revocation or suspension and date of reinstatement \_\_\_\_\_

## CERTIFICATION

Please read carefully, initial each paragraph and sign below:

\_\_\_\_\_ I certify that the information provided on this application for employment (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand and agree that any misrepresentation or material omission of information by me as part of this application will be a sufficient basis for denial of employment or, if I am hired, for termination from employment if discovered at a later date. I understand and agree that employment is conditioned upon verification of the information contained herein.

\_\_\_\_\_ I authorize TAYLOR to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ In consideration of any employment that may be offered to me by TAYLOR, I agree that, if employed, I will conform to all rules and regulations of the firm that may presently exist or that may be adopted in the future. I further agree that my employment will be at the will of either party, will be for no specified term, and may be terminated by TAYLOR or me at any time with or without any advance notice, with or without cause, and without any liability on behalf of TAYLOR to me for unaccrued wages and salary. I also understand and agree that no employee or officer of TAYLOR other than the President of the firm has any authority to enter into agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing; and that any such agreement must be in writing and signed by both the President, in her official capacity, and me.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

*Note: If we have not contacted you regarding employment within 30 days after the date of this application, to receive further consideration for employment, it will be necessary for you to complete another application.*